



**cochrane**  
HOW THE WEST IS NOW

# Quarterly Priorities and Projects Update November 23, 2015



## VISION

Proud of Cochrane's heritage, embracing our future, we are a dynamic organization creating municipal excellence.

## MISSION

To protect and promote Cochrane as a unique community through our dedication to public service.

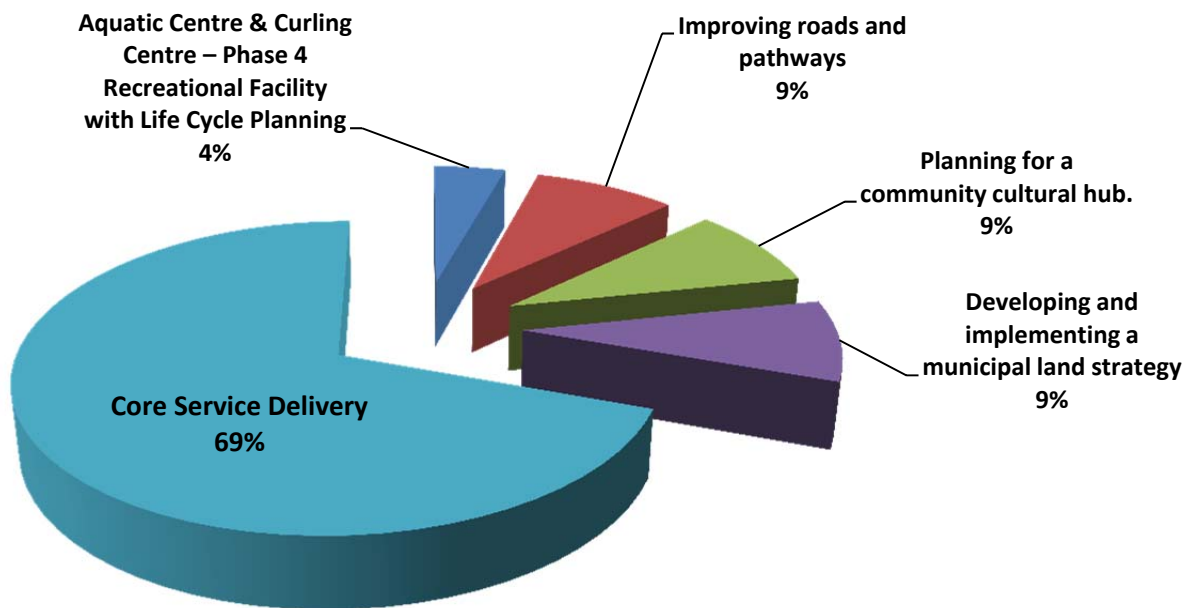
### 2015– 2018 Council Priorities

1. Focus attention and resources on Aquatic Centre & Curling/Multisport Centre – Phase 4 Recreational Facility with Life Cycle Planning.
  - Fundraising committees are actively seeking donations and sponsorships for aquatic centre and curling club.
  - Rock the Waves campaign is at \$4.6 million
  - Walls have been erected over the Curling/Multisport Facility
  - Steel is being erected over the Aquatics portion of the facility
2. Focus attention and resources on improving roads and pathways.
  - Riverfront Park phase 2 construction connecting Riverview to West Valley along the north banks of the Bow River is nearly completed with only the Griffin Road Underpass left.
  - Riverfront Park official grand opening celebration held August 29.
  - Connecting Cochrane in progress; discussions under way with Alberta Transportation on solutions for highways
3. Focus attention and resources on planning for a community cultural hub.
  - Initial meetings with stakeholders is underway
4. Focus attention and resources on developing and implementing a municipal land strategy.
  - Land acquisition strategy in progress

## **BUSINESS GOALS**

Town of Cochrane Administrative sections used the approved 2015 – 2018 Strategic Plan and the 2015 Council Priorities to create their business goals to support current service levels and advance Council priorities.

### **2015 Business plan goals**



## **STRATEGIC PLAN GUIDING THEMES:**

**SUSTAINABLE COMMUNITY BUILDING:** Together we create a complete community through a balance of environmental, economic, and social infrastructures.

**COMMUNICATIONS:** Together we enhance communication by working collaboratively, building positive relationships, and sharing information and resources.

**ORGANIZATIONAL EXCELLENCE:** Together we create and enhance an effective organization, encouraging continual improvement, innovation and accountability.

**PEOPLE AND POTENTIAL:** Together we create an organizational environment that supports diversity and enables our employees to reach their potential and goals.

## **Projects & Priorities Key Result Areas**

### **1. Open Space Master Plan – Development and Construction of Riverfront Park**

- Riverfront Park phase 2 construction connecting Riverview to West Valley along the north banks of the Bow River is nearly completed with only the Griffin Road Underpass left.
- Official Grand Opening held August 29, 2015

### **2. Quarry Development**

- A number of development permits have been issued for new retail stores that will open over the course of the next few years.
- Development in the South West corner is proceeding with some businesses opening late November 2015 and early 2016
- Discussions regarding the North West corner continue and Administration anticipates a revised Quarry Design Framework to be before Council in December 2015

### **3. Old Town Hall Site**

- Request for Qualification submissions in to Administration
- Administration is determining which RFQs will go to the RFP stage
- Road Closure submission sent to the Minister of Transportation
- OTHS Land use amendment (Downtown Heritage District) is scheduled to go to Council November 23rd

### **4. Police Station – Location and Schematic Design Phase**

- Working with land owner on a purchase agreement for the Police Station land
- Upon completion of acquisition, a Request For Proposal will go out for a project manager and final design phase will be completed.

### **5. Recreation, Arts & Culture Advancement**

- Fundraising committees are actively seeking donations and sponsorships for aquatic centre and curling/multisport facility.
- Rock the Waves campaign is at \$4.6 million
- Walls have been erected over the Curling/Multisport Facility
- Steel is being erected over the Aquatics portion of the facility

## **6. Streets Improvement Project**

- All road rehab projects for 2015 are complete.

## **7. Implementation of the Town of Cochrane Zero Waste Framework**

- Multi-Unit Recycling Strategy approved by Council Q2 2014 has been fully implemented.
- Results and additional public engagement for organics and Industrial, Commercial and Institutional sector strategies completed.
- Residential Organics Strategy was presented to Council in May 2015. Council directed administration to implement the Residential Organic Waste Diversion Strategy and return to Council with the necessary amendments to the Waste Management Bylaw needed to facilitate the strategy with implementation no later than June 2016.

## **8. Transportation Master Plan – Connecting Cochrane**

- Project completion was pending further study of Highway 1A/22 with Alberta Transportation, however administration is proceeding with finalizing project in Winter 2016 in the absence of a final highway solution. A strategic session scheduled with Council in January 2016.

## **9. Fire Services Master Plan**

- Complete Fire Master Plan end of Q3 2015.
- Recommendations presented to Council in spring 2016.

## **10. Integrated Downtown Action Plan**

- Continuing to explore and pursue land acquisitions for priorities identified in the plan.
- Working with Imperial Oil regarding the purchase of the Esso bulk station
- Re-engagement with the Province regarding the pedestrian crossing and permanent washrooms.
- Meetings with CP Rail on the at-Grade crossing are being scheduled.

## **11. Economic Development Strategy**

- Working with the Historic Downtown Business Group to identify projects that will help energize the area.
- Currently implementing the Shop local campaign “Proudly Cochrane” in collaboration with Communications team.
- Working with Communications to facilitate the Doors Open Cochrane event
- Continue to market externally with the makeithere.ca campaign
- Closely monitoring the progress of the Expression of Interest – Dark Fibre Services and providing support. Continued implementation of the Safety Codes Permitting Software.

## **12. Flood 2013**

- Work continues to be done on repairing the damage from the flood.
- A number of pathway repairs have been completed as part of the Riverfront Park development.
- The Jumping Pound Creek erosion control and flood mitigation work is nearly completed with only the willow stakes needing to be planted in the spring of 2016. Waiting on the Upper Bow River Hazard Study to be completed to determine if any mitigation is required and appropriate by the Water Treatment Plant and the north edge of Bow Meadows.
- Water Treatment Plant intake project and solution still being worked on by engineers.
- Refurbishing analysis of intakes completed, recommendations being implemented, modifications to piping and building to accommodate method of refurbishing.

## **13. Crisis Communications**

- Training being scheduled for new year for key staff to be trained in both media relations and crisis communications.

## **14. Internal communication**

- SharePoint and updated intranet project underway to facilitate centralized storage that will relieve pressure on current network storage and enhance internal and team communications.

## **15. Public Engagement**

- Riverfront Park grand opening celebration completed with great success
- Mock Council event scheduled for December 8, 2015.
- Planning underway for coming events including the Santa Claus Parade, Doors Open, Cochrane Community Awards, Cochrane Trade Show.

## **16. Town Messaging Signs**

- Signs are currently being installed at Glenbow Drive and Fifth Avenue and Griffin Road near Riverview Drive. Plan to have operational by December.

## **17. Departmental process reviews**

- Review and potential implementation of computerized building permits.
- Streamlining compliance certificate and development permit procedures.
- TRIM (Toss and Recycle Information Management) project for paper reduction and sorting for records management completed.

## **18. Human Resources Program Development**

- External Health and Safety Audit completed with strong results. Audit action plan being developed for 2016
- Bi-annual compensation review completed with recommendations included in proposed budget.
- Developing staff forecasting process as part of workforce planning project.
- Onboarding programs under development.
- Investment in ergonomics tools for relevant roles.

## **19. Staff Development**

- Town of Cochrane Leadership Certificate program under development for all supervisory levels.
- Expanded driver safety training program in progress.